

Employment Application

Please complete application entirely for employment consideration. Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin or handicap. We are an equal opportunity employer.

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| **APPLICANT INFORMATION** |
| Last Name | First | M.I. | Dat e |
| Street Address | Apartment/Unit # |
| City | State | ZIP |
| Phone |  |  |  |  |  |  |  |  |  |  | E-mail Address |
| Position Applied for | Desired Salary | DateAvailable |
| Please list any skill or ability which qualifies you for the position (i.e., knowledge of computer programs, equipment types operated, etc.) |
| Are you prevented from lawfully becoming employed in this country because of visa or immigration status? YES NO |
| Have you ever been convicted of a felony? YES NO If yes, explain |

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| **MILITARY SERVICE** |
| Branch | From To |
| Rank at Discharge | Type of Discharge |

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| **EDUCATION** |
| School | Name and location of school | Years completed | Did you graduate? | Degree/Diploma or Certificate |
| High School |  |  | YES NO |  |
| College or University |  |  | YES NO |  |
| Trade School/Training |  |  | YES NO |  |
| Other Education |  |  | YES NO |  |

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| **REFERENCES** |
| Please list a professional reference you have known at least one year. |
| Full Name | Business |
| Address | Phone |  |  |  |  |  |  |  |  |  |  |

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| **PREVIOUS EMPLOYMENT** |
| Company | Phone |  |  |  |  |  |  |  |  |  |  |
| Address | Supervisor |
| Job Title | Starting Salary $ | Ending Salary $ |
| Description of your work, responsibilities and skills/abilities required |
| From To | Reason for Leaving |
| May we contact your previous supervisor for a reference? YES NO |
| Company | Phone |  |  |  |  |  |  |  |  |  |  |
| Address | Supervisor |
| Job Title | Starting Salary $ | Ending Salary $ |
| Description of your work, responsibilities and skills/abilities required |
| From To | Reason for Leaving |
| May we contact your previous supervisor for a reference? YES NO |
| Company | Phone |  |  |  |  |  |  |  |  |  |  |
| Address | Supervisor |
| Job Title | Starting Salary $ | Ending Salary $ |
| Description of your work, responsibilities and skills/abilities required |
| From To | Reason for Leaving |
| May we contact your previous supervisor for a reference? YES NO |

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| **DISCLAIMER AND SIGNATURE** |
| I certify that my answers are true and complete to the best of my knowledge. I understand that false or misleading information in my application or interview may result in the termination of my employment. |
| Signature | Date |